

## Celtx Screenplay Cheat Sheet (Film & TV)

Film & TV Screenplay	Function	Act	Scene Heading	Action	Character	Dialogue	Parenthetical	Transition	Shot	Text
	Windows	Ctrl + 0	Ctrl + 1	Ctrl + 2	Ctrl + 3	Ctrl + 4	Ctrl + 5	Ctrl + 6	Ctrl + 7	Ctrl + 8
	MacOS Chrome/Firefox	⌘ + 0	⌘ + 1	⌘ + 2	⌘ + 3	⌘ + 4	⌘ + 5	⌘ + 6	⌘ + 7	⌘ + 8
	MacOS Safari	⌘ + ^ + 0	⌘ + ^ + 1	⌘ + ^ + 2	⌘ + ^ + 3	⌘ + ^ + 4	⌘ + ^ + 5	⌘ + ^ + 6	⌘ + ^ + 7	⌘ + ^ + 8

Save	Undo	Redo	Cut	Copy	Paste	Find & Replace	Check Spelling	Bold	Italics	Underline	Dual Dialogue	Upper Case	Lower Case
Ctrl + S	Ctrl + Z	Ctrl + Y	Ctrl + X	Ctrl + C	Ctrl + V	Ctrl + F	Ctrl + Alt S	Ctrl + B	Ctrl + I	Ctrl + U	Ctrl + Alt D	Ctrl + Alt P	Ctrl + Shift L
⌘ + S	⌘ + Z	⌘ + ⌘ + Z	⌘ + X	⌘ + C	⌘ + V	⌘ + F	⌘ + ⌘ + S	⌘ + B	⌘ + I	⌘ + U	⌘ + ^ + D	⌘ + ^ + P	⌘ + ⌘ + L
⌘ + S	⌘ + Z	⌘ + ⌘ + Z	⌘ + X	⌘ + C	⌘ + V	⌘ + F	⌘ + ⌘ + S	⌘ + B	⌘ + I	⌘ + U	⌘ + ^ + D	⌘ + ^ + P	⌘ + ⌘ + L

Index Cards	Function	Save	New Card	Insert Card After	Delete Card	Cut	Copy	Paste
	Windows	Ctrl + S	Shift + Alt N	Shift + Alt M	Ctrl + Del	Ctrl + X	Ctrl + C	Ctrl + V
	MacOS Chrome/Firefox	⌘ + S	⌘ + ^ + N	⌘ + ^ + M	^ + Del	⌘ + X	⌘ + C	⌘ + V
	MacOS Safari	⌘ + S	⌘ + ^ + N	⌘ + ^ + M	^ + Del	⌘ + X	⌘ + C	⌘ + V

Storyboard	Function	Save	Undo	Redo
	Windows	Ctrl + S	Ctrl + Z	Ctrl + Shift Z
	MacOS Chrome/Firefox	⌘ + S	⌘ + Z	⌘ + ⌘ + Z
	MacOS Safari	⌘ + S	⌘ + Z	⌘ + ⌘ + Z

⌘	⌘	⇧	⌘
Command Key (Apple)	Option Key	Shift Key	Control Key